

How to Download Gate Pass:

1. open in eportal (I'd ask supervisor or team leader)

Login

If you continue, you grant this site permission to use cookies.

User Name:

Password:

☐ Keep me logged in on this computer unless I log out.

Login

- [Request an account](#)
- [Forgot password?](#)
- [Need help logging in?](#)

2. Select User name : DANILO_T and password : timb@laco



Homepage

Help

Logged in as DANILO_T
Logout

- Container
- Vessel
- Orders
- Codes
- Security
- Truck
- Reporting

Welcome to the new ePortal!

Welcome to ePortal.
Your interactive gateway to container transport.

Dear Danilo,

Important post-installation issue, this text is the "default-message" fo
It is shown to any user after a successful login.

You should update it to welcome newly logged-in users with some appropri
important event or change that happened, a future action that will impact y
The text is updateable as an xml-document in: ~/MessageTemplates/Defa
An example is available in ~/MessageTemplates/DefaultPage_example.xr

Please leave the text below as part of the message to allow a user to contz

If you have any questions please send a mail to portal@cosmosworldwide

kind regards,
the ePortal team.

3. Select CONTAINER option then choose TRACE CONTAINER

Logged in as **DANILO_T**
[Logout](#)

ePortal :: Container :: Trace Container

Enter container id: [Search](#)

Container ^

Search Container

Trace Container

Vessel v

Orders v

Codes v

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Reporting v

4. type container number and press ENTER or SEARCH

Logged in as **DANILO_T**
[Logout](#)

ePortal :: Container :: Trace Container

Enter container id: [Search](#)

Container ^

Search Container

Trace Container

Vessel v

Orders v

Codes v

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5. press EIR

Logged in as danilo_t Logout

Container

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Reporting

Reporting Overview

ePortal : Container : **Trace Container**

Enter container id: TGHU1105472 **Search**

Container	LL/TT/HH
TGHU1105472	20/DV/8 6

Date	Type	Subtype
3/15/2019 9:29:15 AM	FOT	- BEV
3/3/2019 12:23:34 AM	XI	XI 201
3/3/2019 12:23:33 AM	DSO	- 201

6. press PDF and go to download file.

Logged in as danilo_t Logout

Container

Search Container

Trace Container

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Reporting Overview

ePortal : Container : **Trace Container**

Enter container id: TGHU1105472

Container
TGHU1105472

	3/15/2019
	3/3/2019 1
	3/3/2019 1

EIR

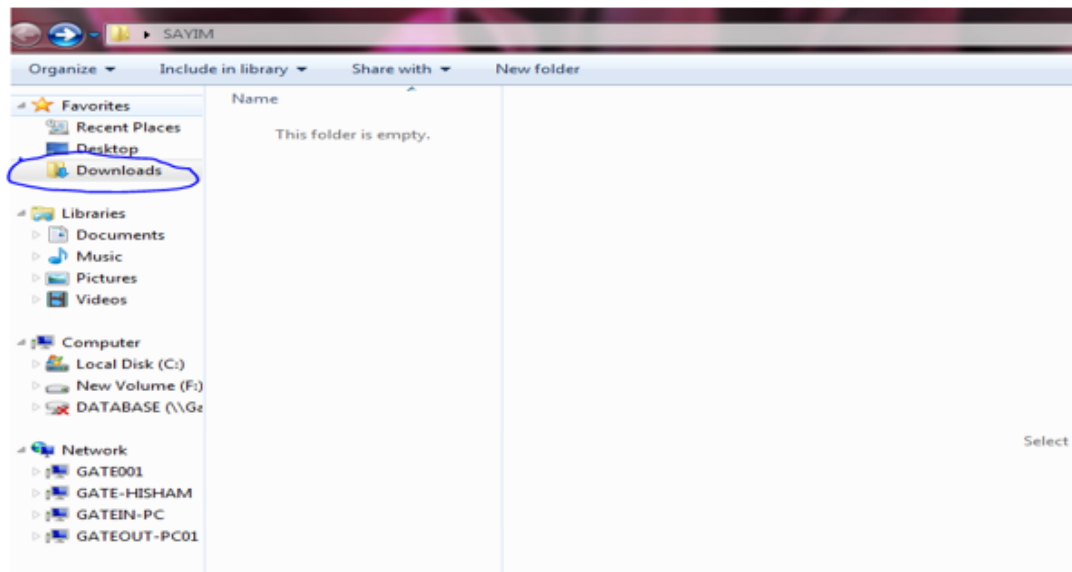
A gate pass report (in PDF) will be sent to d.timbalaco@globalpsa.com.

Sending the gate pass report...

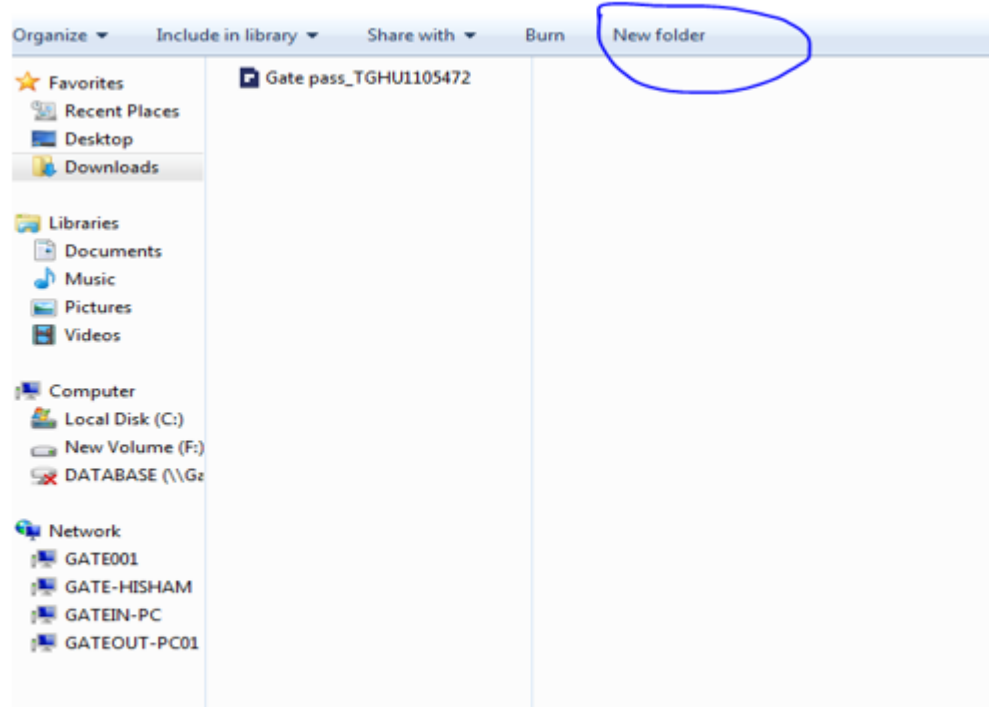
You can close this window if you wish to continue working.

Close

7.open download file



8 make new folder and paste BL Number



9 Rename the folder by putting/pasting the BILL Number then transfer the PDF downloaded GatePass to Folder

